

COVID 19 Daily Brief – 2nd April

- **Shielded workers**
 - **Lodge**
 - **Holidays**
 - **Returning to Site**
 - **Security during the COVID 19 Lock down**
 - **Request to support the local community**
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➤ **Shielded Workers**

- Yesterdays brief mentioned shielded workers, this has caused some confusion as to who is a shielded worker.
- We are awaiting some clarification on this and will provide an update when we have some more information

➤ **Lodge**

- Any person who was paid a retainer for lodge should have this amended in the next wages in line with the communication yesterday
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➤ **Holidays**

- We are still waiting some clarification on the requirements

➤ **Returning to Work**

- The COVID 19 risk assessment has been commented upon the by Union Safety reps and the risk assessment has been updated to reflect these amendments.
 - The Key changes were:
 - 100% supervision on work
 - The Trade Unions review to be added with the names of those who reviewed the document
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➤ **Security during the COVID 19 Lock down**

- Please do not listen to chatter and hearsay, all formal information at this time is released on OneAIM Facebook, twitter and website as per links already issued
 - Sharing certain information via your own groups e.g. WhatsApp etc. could be in contravention of Government guidelines on the “Need to Know” principles as detailed below
 - Do not share personal, OneAIM/Jacobs or SL sensitive information on any social networking sites such as WhatsApp, Facebook, twitter etc
 - Examples:
 - emails with links or attachments from unknown sources (do not click on these, delete them) so viruses are not downloaded onto your computer, iPAD etc. (personal & work related)
 - I will be working in Bxxx from xxxx (work)
 - I’m self isolating from today for 2 weeks (personal & work related)
 - ANO is xxxxxxxx (personal & work related)
 - Entering too much personal details (personal)
 - Uploading pictures etc (personal & work related)
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- These are just a few examples, and could lead to disciplinary action, be classed as bullying or lead to civil prosecutions which is not place anybody would like to be!
 - Identity theft e.g. Issuing bank details to cold telephone callers etc. this is currently in the news and unfortunately individuals are being caught out with this scam
 - It should be assumed that once an entry is made on a social networking or blogging site, it is there forever and cannot be changed. This means that this historical information from sites can be used in legal cases against you, which is not place anybody would like to be!
 - Lastly keep safe and protect yourself, OneAIM, SL, your family and friends during this unprecedented time due to COVID-19
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➤ Request to support the local community

- We have been asked via Sellafield whether we can support the efforts of the local Council in supporting those isolating in the local community.
 - The first request is for drivers and vans to help deliver food parcels.
 - The second request is for Project Managers (working remotely from home)
 - If you are interested in providing support in either role, then please contact both your line manager and Luke Richardson – luke.richardson@Jacobs.com / 07866 179 101
 - At this stage, its registering an interest. We would speak to each individual about the roles and agree, prior to deployment, whether they were still happy to do so
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